

Sri Lanka Investment and Business Conclave 2018

Meeting Scheduling Guidelines

Visit www.invest-srilanka.lk

You will see the following screen

The screenshot shows the homepage of the Sri Lanka Investment and Business Conclave 2018 website. The header includes the event logo, navigation menus (ABOUT EVENT, FOCUS SECTORS, PROGRAMME, LOOKING FOR BUSINESS PARTNERS, SUPPORTERS, CONTACT US), and buttons for REGISTER and LOGIN. The main content area features the event title 'Sri Lanka INVESTMENT AND BUSINESS CONCLAVE 2018' with a colorful logo of people holding hands. Below this is the slogan 'Partnering for Prosperity' and the dates '19th – 21st June 2018 | Cinnamon Grand Colombo, Sri Lanka'. The event is organized by 'The Ceylon Chamber of Commerce' and is in association with several government ministries. A weather widget for Colombo, LK shows a temperature of 31°C, 3:36 pm IST, and 'Partly sunny'. A countdown timer indicates '124 Days to Launch'. The SriLankan Airlines logo is also present, along with a note about exclusive fares for delegates. A footer contains a 'Business News' section with several headlines.


Click Login

Enter Your E-mail and the Password

The screenshot shows the login page of the website. The header is identical to the homepage. The main content area is a dark orange banner with a 'Log in' button. Below the banner is a light gray login form. The form has two input fields: 'Email' and 'Password'. Below the password field is a checkbox labeled 'Remember me'. At the bottom of the form, there is a link that says 'Don't you have an account? Register Now!' and a 'Log in' button. Two blue arrows point from the text above to the 'Log in' button and the 'Email' input field.

Now you are in your Profile Page

Click Participants

You will see the list of participants registered as at to date. The latest registered names will appear on top of the page. Those who have already settled their payments will appear with  sign next to their company listing

Reg. Date	Country	Organization	Participant	Sectors	Profile	Sub Sectors	Meet
2018-02-14	Algeria	13	H. E. Sameera	Agriculture, Apparels, Education, Knowledge Services, Tourism and Leisure	Profile	Sub Sectors	
2018-02-14	Cuba	35	Mr. Hameed Fareed	Agriculture, Apparels, Tourism and Leisure, Power & Energy	Profile	Sub Sectors	
2018-02-14	Afghanistan	4	Dr. M. Mutharaf	Agriculture	Profile	Sub Sectors	
2018-02-14	Afghanistan	12	Mr. Ramesh Raja	Agriculture	Profile	Sub Sectors	
2018-02-14	Afghanistan	1	Mr. Richard Gomez	Agriculture	Profile	Sub Sectors	
2018-02-14	India	912	Ms. Rosel Perera	Other	Profile	Sub Sectors	
2018-02-14	Angola	1	Mr. Nazeem Cader	Other	Profile	Sub Sectors	
2018-02-14	Sri Lanka	1	Ms. Samantha	Other	Profile	Sub Sectors	Meet
2018-02-12	Algeria	1	Mr. Hazaifa	Other	Profile	Sub Sectors	Meet

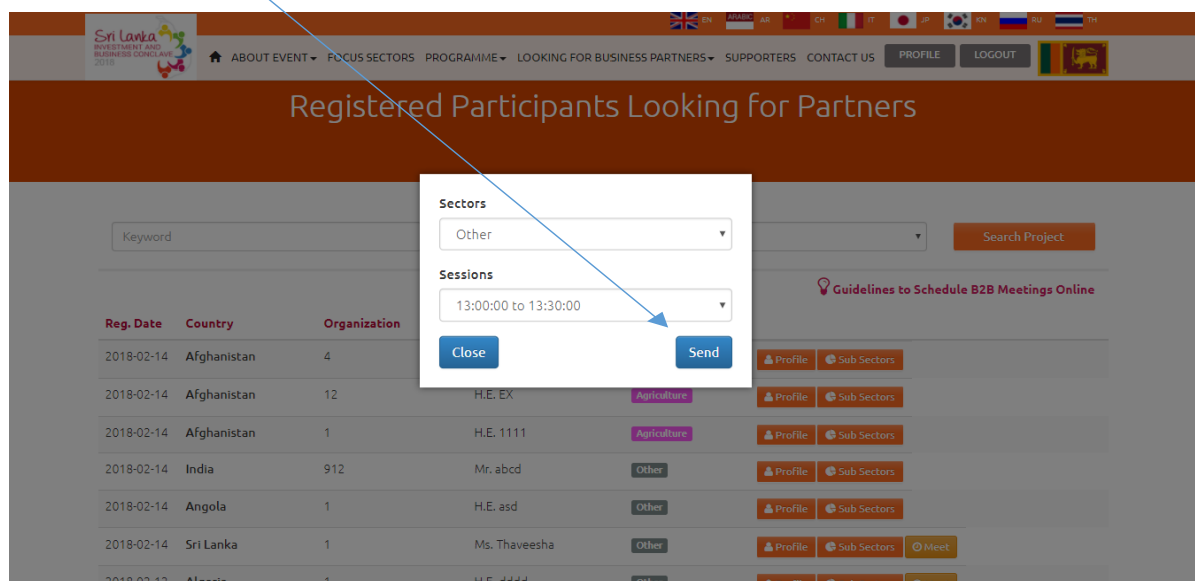
Select delegates you wish to meet by clicking on the sign



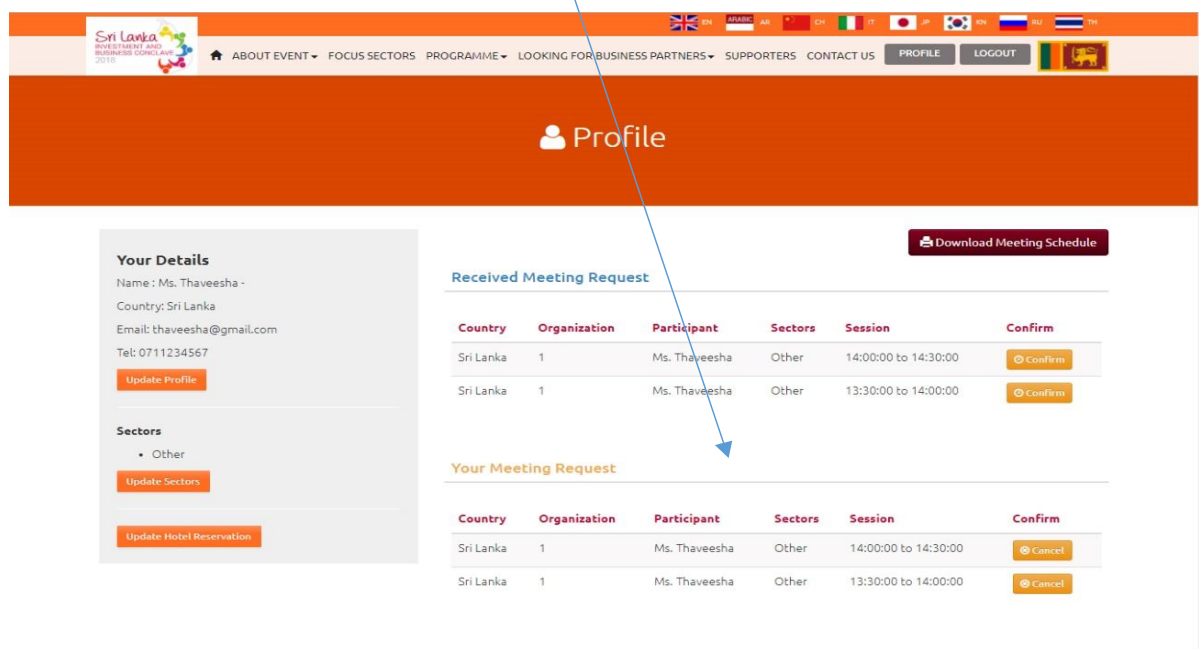
You can make multiple selection of delegates.

We have allocated B2B meetings to be taken place on 20th June from 8.30 a.m. to 12.30 p.m.

Each time when you select Meet sign the following screen will appear where you could select the sector and time you would prefer to meet the delegate (each time slot is for 30 minutes). After you select same click send



Once you schedule meetings you will see the following screen in your Profile. Meetings requested by you and the meetings requested by other participants will appear as below. Now you confirm the meetings requested by others as you wish. When you request for meetings, an e-mail will be sent automatically from the system to the party concerned indicating that you have requested a meeting appointment.



Please note that once you confirm the meeting/s, it will be displayed in the final schedule of the B2B meetings session. Therefore, please visit the web regularly and look for new registrations where you may be in a position to identify potential investors/business partners. If you need any clarifications, please call us on Tel. +94112329143 or e-mail investsrilanka@chamber.lk or lilakshi@chamber.lk